

IROQUOIS SCHOOL DISTRICT  
800 Tyndall Avenue  
Erie, PA 16511  
School Board Meeting  
Tuesday, March 18, 2008

## MINUTES

### ATTENDANCE

*Board Members and Officers:*

Present: Mr. Steven Cabaday, Mr. James Crotty, Mr. William Kaliszewski, Mr. Gregory Luce (arrived late at 7:42 p.m.), Mrs. Marjorie McLean, Mr. Richard Ragen, Jr., Mr. Alfred Rial, Mrs. Marlene Silbaugh, Mr. William Wittenberg, and Christine McClure (Solicitor)

Absent: None

*Administration:*

Present: Mr. Timothy Burkett, Ms. Brenda Evans, Mrs. Amy Hartleb, Mr. Michael Mischler, Dr. Sam Signorino, and Mrs. Kimberly Smith

Absent: None

*Guests: Ed Kuha,r and Richard Castner (CRA)*

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#### I. CALL TO ORDER:

Mr. Cabaday called the meeting to order at 7:03 p.m. The meeting was held in the District Administration Office boardroom.

#### II. PRAYER AND PLEDGE:

Mr. Cabaday opened the meeting with a moment of prayer and then led the group in a Pledge of Allegiance.

#### III. MINUTES OF PREVIOUS MEETING:

On a motion by Mr. Crotty, seconded by Mr. Ragen, the minutes of the regular Board meeting held on February 19, 2008, were unanimously approved.

#### IV. AGENDA CHANGES:

(None)

#### V. CITIZEN COMMENTS:

(None)

#### VI. BUDGET TRANSFERS:

(None)

**VII. APPROVAL OF BILLS:**

**A. PAID BILLS:**

On a motion by Mr. Wittenberg, seconded by Mr. Crotty, the bills that were already paid were unanimously approved.

**B. UNPAID BILLS:**

On a motion by Mr. Wittenberg, seconded by Mrs. Silbaugh, payment of the unpaid bills was unanimously approved.

**VIII. TREASURER'S REPORT FOR THE PERIOD:**

On a motion by Mr. Wittenberg, seconded by Mr. Kaliszewski, the Treasurer's Report was unanimously approved.

**IX. CAFETERIA REPORT:**

On a motion by Mr. Rial, seconded by Mr. Crotty, the Cafeteria Report was unanimously approved.

*Mr. Luce arrivde at this time (7:42 p.m.)*

**X. COMMITTEE & REPRESENTATIVE REPORTS:**

**A. PROGRAM COMMITTEE:**

On a motion by Mr. Luce, seconded by Mr. Crotty, Item No. 2 was unanimously approved.

**2. Recommendation to approve requests for field trips:**

- a. 6th grade students to Tinseltown for "Spiderwick", March 19, 2008. Cost to District not to exceed \$200.00 and two buses.
- b. 3rd grade students to Hamot Aid Society Children's Health Fair, May 23, 2008, Gannon University. Cost: \$115.

On a motion by Mr. Luce, seconded by Mr. Crotty, the Board unanimously accepted the remainder of this report.

**B. MANAGEMENT COMMITTEE:**

On a motion by Mr. Wittenberg, seconded by Mr. Crotty, Item No. 3 was unanimously approved with a roll call vote.

**3. Resolution to approve Erie County Technical School 2008-2009 Budget**

Cabaday - Yes	Luce - Yes	Rial -Yes
Crotty - Yes	McLean - Yes	Silbaugh - Yes
Kaliszewski - Yes	Ragen - Yes	Wittenberg - Yes

Motion carried unanimously with 9 "yes" votes.

On a motion by Mr. Wittenberg, seconded by Mr. Rial, Items 2, 4, 7, 8, 9, and 10 were unanimously approved.

2. Recommendation to approve instructional position reassignment:

Mrs. Lacey Zelinski – From part-time Learning Support instructor position at IHS to full-time Secondary Mathematics instructor position at IHS.

4. Recommendation to approve proposed revised District Job Description: (*2<sup>nd</sup> Reading*)

High School Principal Job Description

7. Recommendation to approve requests to attend conferences/workshops:

- a. Amy Hartleb (IHS) to Truancy Reduction Strategies and The Truancy BEC, April 4, 2008, IU5. Cost: Mileage.
- b. Destiny Aldridge (IHS) to Techniques for Meeting Career, Education and Work Standards, April 22, 2008, Cross Creek (Titusville, PA). Cost: \$54.
- c. Marcia McKay (IES) to Techniques for Meeting Career, Education and Work Standards, April 22, 2008, Cross Creek (Titusville, PA). Cost: \$25.
- d. Lori Shine (IHS) to Techniques for Meeting Career, Education and Work Standards, April 22, 2008, Cross Creek (Titusville, PA). Cost: \$10.
- e. Brenda Evans (IES) to Lawfully Managing Student Records, April 22, 2008, Erie Ambassador Banquet Center. Cost: \$269.
- f. Michael Whitman (IHS) to Technology Education Association of PA (TEAP) Spring Executive Board Meeting, March 7, 2008, Bedford, PA. Cost: \$40.
- g. Pam Manross (IHS) to “Is Business Education Going in the Right Direction?”, April 29, 2008, Robert Morris College, Pittsburgh, PA. Cost: \$97.
- h. Sandy Nuhfer (IHS) to Pennsylvania Middle School Association Professional Development Institute, March 16-18, 2008, State College, PA. Cost: \$648.
- i. Jennifer Foutz (IHS) to Pennsylvania Middle School Association Professional Development Institute, March 16-18, 2008, State College, PA. Cost: \$648.
- j. Pam Manross to YES – Train the Trainer, June 19-20, 2008, York, PA. Cost: \$442.
- k. Gesell Institute Training, April 23, 24, and 25, 2008. Training will be held at IES. Costs noted include transportation, accommodations and meal expenses for Gesell trainer to conduct workshop in our facilities, as well as substitute teachers. Cost: \$7,051.85. IES teachers attending training: Elise Graham, Stacey Foster, Virginia Marsh, Kim Lesik, Kerrie Grande, Lisa Blacksten, Deb Lohr, Scott Peterman, Lori Grabill, Angela Weber.

8. Recommendation to approve non-instructional substitute applicant:
  - a. Rose McQueeney – substitute aide
  - b. Deborah Stein – substitute aide
9. Recommendation to approve substitute teacher applicant:

Shirley Cochran – certified Accounting 7-12, Marketing 7-12, and Office Technologies
10. Recommendation to approve coaching aides:
  - a. Dan Giddings – IHS marching band program, renewal
  - b. Anne Pettinato – IHS Softball program, renewal

On a motion by Mr. Wittenberg, seconded by Mr. Luce, Item No. 11 was unanimously approved.

11. Recommendation to purchase:

Alert Now Rapid Communication Service for a period of one year to begin July 1, 2008 through June 30, 2009, at a cost of \$2.40 per student for a total of \$3,103.20 based on an enrollment of 1293 students.

On a motion by Mr. Kaliszewski, seconded by Mr. Luce, Item No. 1 was unanimously approved.

1. Recommendation to employ:
  - a. Miss Lyndsay Violi, Secondary Science Teacher, IHS, beginning 2008/2009 school year. Salary to be set at Masters level, Step 4.
  - b. Mr. Rafael Burgos – Head Coach, IHS Boys' Baseball
  - c. Mr. Jeff Bonniger – Co-Coach, IHS Junior Varsity Baseball @ 50% of compensation.
  - d. Mr. Mark Cosner – Co-Coach, IHS Junior Varsity Baseball @ 50% of compensation.
  - e. Mr. Corey Murphy – Junior Varsity Coach, IHS Wrestling
  - f. Mr. Jason Beer – Junior High Coach, IHS Wrestling
  - g. Ms. Lynn Daugherty – IES Cafeteria Aide

On a motion by Mr. Kaliszewski, seconded by Mr. Crotty, the Board unanimously accepted the remainder of this report.

C. BUILDING AND GROUNDS COMMITTEE:

On a motion by Mrs. Silbaugh, seconded by Mr. Wittenberg, Item No. 1 was unanimously approved.

1. Recommendation to approve the scope and drawings for the Iroquois Athletic Complex Improvement Project as finalized by the landscape architect and engineers to be included in bid documents, pending municipal and regulatory approvals.

D. ATHLETIC COMMITTEE:

Mr. Crotty gave an oral report on the Wellness Center Project. Burg and Mark Cosner of Kurowski & Wilson, were introduced to the board members. No vote for acceptance was required.

E. ERIE COUNTY TECHNICAL SCHOOL REPORT:

On a motion by Mr. Kaliszewski, seconded by Mr. Crotty, the Board unanimously accepted the report presented by Mr. Kaliszewski.

F. NORTHWEST TRI-COUNTY INTERMEDIATE UNIT #5 REPORT:

On a motion by Mrs. McLean, seconded by Mr. Crotty, the Board unanimously accepted the report presented by Mrs. McLean.

G. LEGAL REPORT:

Atty. McClure presented information as prepared by Atty. Mark Wassell, regarding the fact finding meeting held on March 19, 2008. No vote for acceptance was required.

H. 1% & OCCUPATIONAL PRIVILEGE TAX REPORTS FROM LAWRENCE PARK TOWNSHIP AND WESLEYVILLE BOROUGH:

On a motion by Mr. Rial, seconded by Mr. Ragen, the Board unanimously accepted the reports.

I. LAWRENCE PARK TWP RECREATION PLANNING BOARD REPORT:

(None)

J. IROQUOIS SCHOOL DISTRICT FOUNDATION REPORT:

On a motion by Mr. Wittenberg, seconded by Mr. Ragen, the Board unanimously accepted the report presented by Mr. Mischler, Executive Director of the ISD Foundation.

XI. ADMINISTRATIVE REPORTS FOR THE PERIOD:

A. ELEMENTARY SCHOOL – IROQUOIS ELEMENTARY SCHOOL:

On a motion by Mr. Wittenberg, seconded by Mr. Crotty, the Board unanimously accepted the report presented by Ms. Evans and Mr. Burkett.

B. SECONDARY SCHOOL – IROQUOIS JR./SR. HIGH SCHOOL:

On a motion by Mr. Wittenberg, seconded by Mr. Ragen, the Board unanimously accepted the report presented by Mrs. Hartleb.

C. PUBLIC RELATIONS OFFICE:

On a motion by Mr. Wittenberg, seconded by Mr. Crotty, the Board unanimously accepted the report presented by Mr. Mischler.

D. BUSINESS OFFICE:

1. BUSINESS ADMINISTRATOR'S REPORT:

On a motion by Mr. Wittenberg, seconded by Mr. Crotty, the Board unanimously approved the project bills presented by Mrs. Smith.

2. CAPITAL PROJECT BILLS:

On a motion by Mr. Wittenberg, seconded by Mr. Crotty, the Board unanimously approved the project bills presented by Mrs. Smith.

3. CAPITAL PROJECT INVESTMENTS:

On a motion by Mr. Wittenberg, seconded by Mr. Crotty, the Board unanimously accepted the investment report presented by Mrs. Smith.

4. CAPITAL PROJECT REPORTS:

On a motion by Mr. Wittenberg, seconded by Mr. Crotty, the Board unanimously accepted the report presented by Mrs. Smith.

5. STUDENT ACTIVITY FUND REPORT:

On a motion by Mr. Wittenberg, seconded by Mr. Crotty, the Board unanimously accepted the report presented by Mrs. Smith.

XII. **NEW BUSINESS:**

On a motion by Mr. Wittenberg, seconded by Mr. Crotty, Items A, B, C, D, E, F, G, H, I, J, L, M, and N were unanimously approved.

A. Recommendation to approve request to attend conference/workshop:

Lori Shine (IHS) to Truancy Reduction Strategies and the Truancy BEC, April 4, 2008, IU5. Cost: Mileage.

B. Recommendation to approve coaching aide:

Bob Mongillo – IHS marching band program, renewal

C. Recommendation to approve request for unpaid leave:

Marcia Hatton, IES Food service worker – requesting unpaid leave for family vacation from April 23 through April 30, 2008.

- D. Recommendation to approve non-instructional substitutes:
1. Lynn Daugherty – custodial substitute
  2. Gary Wallen – custodial substitute
- E. Recommendation to approve enrollment of non-resident tuition students:
1. Tyler Hess, Grade 11  
District of residence: Harbor Creek SD  
527 Nagle Road, Erie, PA 16511  
Parents: Mr. and Mrs. Rick Hess
  2. Billie Joe Province, Junior High Life Skills Program  
District of Residence: Erie City SD  
4315 Burton Avenue, Erie, PA  
Parents: Mr. and Mrs. Martin Province
- F. Recommendation to approve request for homebound instruction:
- IHS Grade 12 Student – requesting homebound instruction for a 6-week period.
- G. Request to use District facilities:
- Legion Baseball Teams requesting use of the IHS baseball field for practices and games beginning early April, 2008. Pending receipt of required certificate of liability insurance documentation. Dates and times for use of field will be worked around the IHS baseball program needs. IHS baseball program has first priority.
- H. Recommendation to approve emergency substitute from the IU5 Consortium:
- Loralie Messina
- I. Recommendation to approve sale of properties from the County Repository For Unsold Properties:
1. Index 50-001-006.1 - 001.72                      3204 Stewart Dr.
  2. Index 50-001-006.0 - 006.54                      3313 Ventura Dr.
- J. Recommendation to approve request for tax exoneration for Parcel 50-3-21-26, 2037 Willow St., \$8,780.16.
- L. Recommendation to approve Contract Amendment with Crabtree, Rohrbaugh & Associates to include fees for additional services:
1. Stadium Project – Fee not to exceed \$9,000 for necessary architectural, structural, mechanical, and electrical design, bidding and construction and administrative services. (Civil Engineering will be billed separately through CRA based on actual costs x 1.2).
  2. Feasibility Study of Iroquois High School Wellness Center and Bus Storage Facility Renovations - \$5,000. This fee will be credited back to architectural fees for this project.

M. Recommendation to approve request for field trip:

10th grade students (30 passengers) to Gannon University, Mercyhurst College, and Behrend College, April 2, 2008. Costs involved will be paid for with School To Work funds. Sponsor: Mrs. Linda Ross

On a motion by Mr. Cabaday, seconded by Mr. Luce, Item K was unanimously approved with a roll call vote.

K. Recommendation to approve Form PDE-3074(a), Non-Reimbursable Work Subject to Advertising and Bidding Requirements for Facility Improvement Project.

Cabaday - Yes

Luce - Yes

Rial -Yes

Crotty - Yes

McLean - Yes

Silbaugh - Yes

Kaliszewski - Yes

Ragen - Yes

Wittenberg - Yes

Motion carried unanimously with 9 “yes” votes.

**XIII. ADJOURNMENT:**

On a motion by Mr. Rial, seconded by Mr. Crotty and carried as unanimous, the meeting adjourned at 9:21 P.M.

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Marjorie D. McLean, Board Secretary