

IROQUOIS SCHOOL DISTRICT

Attendance of Pupils Moving Into or Out Of the Iroquois School District Policy

(Adopted: 09/17/1975)

(Revised: 07/18/2000)

BACKGROUND:

There are requests for pupils to attend classes in the School District before their parents or guardians have established residence. There are also pupils who have been in attendance in Iroquois and their parents or guardians have moved from the District before a term ends. These two situations have caused a disruption of some pupil's education. In the interest of each child's education, the Iroquois School District Board of Directors adopts the following Policy:

DEFINITIONS:

1. **Pupil** - as used in this Policy refers to any child of legal school age.
2. **Parent or guardian** - as used in this Policy shall mean the person(s) legally having custody of the pupil(s).
3. **Foreign exchange student** - refers to any child from a country or island other than the fifty states of the United States of America.
4. **Residency** - refers to the person's being locally registered to vote in local, state, and national elections; payment of the one (1%) wage tax and per capita tax; and a local (borough or township) mailing address.
5. **Term** - in this Policy is the length of each educational period as defined in the current school calendar.

OBJECTIVES:

The objectives of this Policy are to:

1. Minimize confusion for parents or guardians about entering or withdrawing pupils from the Iroquois School District.
2. Outline the steps to be taken by parents or guardians to enter pupils or retain them in the School District after changing residency.
3. Set the regulations for collecting monies from parents or guardians for tuition costs.

POLICY:

It shall be the Policy of the Board that no non-resident pupil shall be enrolled on a tuition basis except as follows:

1. A pupil shall be so considered a resident pupil when the family establishes residency in the District. If a child begins school and the family has not established residency before the date of enrollment, the child will be considered a non-resident pupil and allowed to attend school upon payment of tuition provided:
 - a. The parent or guardian has verified by submitting to the District's satisfaction a contract with an established contractor or agreement of purchase for the obtaining of a residence indicating occupancy would be assured within eighteen (18) weeks from the date of enrollment.
 - b. If this occupancy factor is verified in writing, the parent or guardian shall pay in advance the daily tuition rate for the eighteen (18) weeks, as calculated by the Pennsylvania Department of Education.
 - c. In the event that occupancy occurs within the 18-week period, a pro-rata refund of the tuition paid will be made.
 - d. In the event that residency is not established at the end of the 18-week period, the School Board has the right to terminate the pupil's enrollment.
2. In the event the parents or guardians of a Senior pupil moves from the District during any term of the pupil's senior year, the pupil may continue enrollment in the District and complete that term without tuition payment; all subsequent terms of the pupil's senior year will require payment of tuition by the pupil in advance prior to graduation. Said tuition shall be at the daily tuition rate for the terms involved.
3. An underclassman (non-Senior) whose family moves from the District prior to the last nine (9) week period, may be permitted to finish the school year upon payment of tuition. Pupils in good standing who move during the last nine (9) weeks will be permitted to finish the term tuition-free.
4. Foreign Exchange pupils may be accepted without tuition, provided that the school credentials of the pupils are submitted to the Building Principal prior to admittance.
5. Residency of parents or guardians is established by the following criteria: registration to vote in the District, payment of the one (1%) percent wage tax and per capita tax, and a local mailing address within the District.

ADMINISTRATIVE RESPONSIBILITIES:

It shall be the responsibility of the Administration

1. to see that the intent of the Policy is enforced.
2. that all information for billing is obtained and forwarded to the Business Office prior to acceptance of the pupil(s).
3. that the Building Principal shall see that the time limits of the Policy are met.

COMMUNICATION:

This Policy shall be communicated to

1. all parents or guardians involved in a change of residence.
2. all instructional and non-instructional personnel involved in registering or withdrawing pupils from the District.