

IROQUOIS SCHOOL DISTRICT

Educational Field Trip and Athletic Trip Policy

(Adopted: 01/21/1986)

(Revised: 06/25/2002)

PURPOSE:

Educational field trips or athletic trips have the potential to enhance a program and provide experiences not always possible in the school setting.

GUIDELINES:

1. All educational field trip and/or athletic trip requests must be submitted using Iroquois School District's Educational Field Trip and Transportation Request form at least six (6) weeks prior to the requested trip date.
2. The Superintendent of Schools and Board of School Directors must approve all requests for educational field trips and athletic trips.
3. All educational field trip requests must be routed through the Building Principal. Athletic trip requests must be routed through the Athletic Director, who in turn will route the proposal through the Building Principal.
4. All information indicated on the Educational Field Trip and Transportation Request form must be provided, including the educational or athletic value of the proposed trip.
5. The District will approve and cover the costs for the following educational field trips:
 - a. Grades K-8 One (1) field trip per year.
 - b. Grade 6 Continuation of one (1) major field trip will take place.
 - c. Grades 9-12 One (1) field trip per discipline, per semester.
Disciplines considered are English, mathematics, science, social studies, fine arts, physical education/health, business,

family and consumer science, and technology education.

Trading of opportunities between disciplines is not permitted.

- d. Problems of Democracy
American History II
(High School courses)

Since the curriculum focus for these courses involves site visitations, an exception of two (2) field trips per course will be permitted for these courses only. Where possible, school bus transportation will be utilized.

- 6. Every proposal must include the names of chaperones, advisor(s), and instructor(s). A requirement of at least one (1) chaperone / advisor / instructor per bus must be assigned.
- 7. The following athletic excursions must meet the approval of the School Board of Directors:
 - a. All scheduled regular league and non-league contests.
 - b. All district, regional, and state contests.
- 8. School bus transportation will be utilized for all league and non-league contests as well as district contests less than fifty (50) miles from the Iroquois School District. Charter coach will be utilized for all contests in locations in excess of fifty (50) miles.
- 9. A Head Coach or Assistant, and / or approved Aide must be on each bus.
- 10. Exceptional educational field trips or athletic contests, which take place beyond one hundred fifty (150) miles, will be addressed on an individual basis. The expense of such a trip may or may not be fully covered by the District.
 - a. A fund raiser conducted by the class, group, or organization submitting the request may be considered as an option for financial coverage of the requested trip.
 - b. A detailed itinerary listing all costs involved, individual responsibilities, and a listing of all proposed, relative fund raisers must be included with the original request.
 - c. Fund raising will be limited by School Board action depending on location and projected costs

